

# Rochester School District

## Community Facility Use - Gymnasium Use Helpful Guidelines

The following guidelines have been put in place to increase gym availability:

- Practice lengths will be limited to no more than one-and-half (1.5) hours for gym use twice a week.
- Gymnasium requests will be limited to half-court use Monday through Friday.
- All practices scheduled will be required to follow the set times outlined below.
- The facility use calendar will provide information on when the gymnasiums are needed for school district practices and/or events, or the Facility Use Coordinator will notify the requester of availability.
- All facility users must purchase a \$5 electronic access key card, including an electronic key for each coach/team accessing facilities as part of an organization.
- All youth sports organizations must provide a roster for each team requesting facility use that includes the name, age and address for each participant two weeks prior to the scheduled facility use. The roster must also include contact information for the head coach. Updated rosters must be finalized two weeks after the start of a scheduled facility request.
- Refer to the district's Use of Facilities Procedures, Rule, Regulations, Terms and Conditions on the district website at [www.rochester.wednet.edu](http://www.rochester.wednet.edu) for a complete guide on facility use.

### Facility Use Requests at RPS & GMES

Rochester Primary School	
Stage Side	Cafeteria Side
4:00 to 5:30 PM	4:00 to 5:30 PM
5:30 to 7:00 PM	5:30 to 7:00 PM
7:00 to 8:30 PM	7:00 to 8:30 PM

Grand Mound Elementary School	
Classroom Side	Playground Side
4:00 to 5:30 PM	4:00 to 5:30 PM
5:30 to 7:00 PM	5:30 to 7:00 PM
7:00 to 8:30 PM	7:00 to 8:30 PM

When the gymnasiums are used for RMS or RHS athletic teams, community use time slots will be adjusted as follows:

For 4:00 school district practices start time
5:30 to 7:00 PM
7:00 to 8:30 PM

For 5:00 school district practices start time
4:00 to 5:00 PM
7:30 to 9:00 PM

## Facility Use Requests at RMS & RHS (all year)

For organizations wishing to use RMS and RHS the following schedules will be used all year Monday through Friday. Please remember, all practices will be limited to half-court and for a one-and-half hour (1.5) practice time.

For **RMS requests** can be entered following this schedule:

<b>Rochester Middle School</b>
<b>Stage Side / Parking Lot Side</b>
5:30 to 7:00 PM
7:00 to 8:30 PM

For **RHS requests** can be entered following this schedule:

<b>Rochester High School</b>
<b>Commons Side / Locker Room Side</b>
6:00 to 7:30 PM
7:30 to 9:00 PM